Section 3. The State Second Vice President shall:

A. In the absence of the President and the First Vice President, preside over the meetings of the State Council at its Annual or Special Sessions, and preserve order therein;

B. Assist the State President in the discharge of his/her duties at all sessions of the State Council and meetings of the State Board of Directors; and

C. Deliver to their successor, within one week of the end of their term, all the books, papers, property and funds of the State Council in their possession.